

TIFFANY AND DESIGN

WEDDING AND EVENT CO.

FULL SCALE PLANNING PACKAGE

All inclusive planning and assistance

Wedding Planning from Start to Finish

Unlimited Hours | All Inclusive | Includes All Packages in Addition To

In person initial consultation to learn the couples design style and ideas for their wedding
Unlimited planning and communication throughout the entire process
Assist visual ideas on any platform to create your design style
Assistance with budgeting and payment distribution to vendors
Timeline creation for planning purposes leading up to wedding day
Detailed timeline creation for the day of wedding
Assistance with scheduling dress fitting, tastings, venue and anything needed for the planning process
Provide top rated wedding Professionals recommendations
Booking and becoming the point of contact for all vendors needed
Assistance with contracts for all vendors and venue
Assist and attend appointments involving venues, vendors, attire, and tastings
Assist in choosing and booking rehearsal dinner location
Full day-of coordination (unlimited hours) including set-up the day of, or day before including tear-down services immediately following the event.
Vendor confirmation the week before and day of wedding
"Save the Date" assistance and delivery | price of materials and postage not included
Ceremony management | start to finish
Coordinate with venue coordinator to perform duties together
Final payment and gratuity handouts to venue and vendors the day of event
Invitation assistance and distribution | materials and postage not included
Additional requests for specific services may be added to this package

ADDITIONAL SERVICES AND INFORMATION

This is for the Full Scale Planning Package only. This package is all inclusive. All planning assistance involved with the wedding is included in this package.

A \$3,000 non refundable retainer is due at the signing of this contract, the remaining balance will be due 30 days before your wedding date.

Please refer to your contract for more details or reach out to tiffanyanddesigninfo@gmail.com for immediate assistance.